



NUR NADIA AZLEEN BINTI AZLI

Career Objective

Motivated and dedicated individual seeking a challenging position that allows me to apply my skills, contribute to organizational success, and grow both personally and professionally



0111-0607615



nurnadiaazleen1997@gmail.com



4M PERUMAHAN AWAM SRI
KELANTAN, 51000 SENTUL,
KUALA LUMPUR.

Language

- English
- Bahasa Melayu

Referees

ASSOC. PROF. DR. DEWI IZZWI BINTI ABDUL MANAN

Deputy Dean of Faculty of
Business & Accountancy
Universiti Poly-Tech Malaysia

Tel: 012-3831276

NORFADHILAH BINTI JAUHARI

HR Executive
WCT Berhad
B-30-01 , The Ascent, Paradigm,
No. 1, Jalan SS7/26A, KelanaJaya,
47301 Petaling Jaya,
Selangor Darul Ehsan

Tel: 012-7911351

Employment Experiences

Universiti Poly-Tech Malaysia , Cheras, Kuala Lumpur (Lecturer)

2025-present

"Dedicated Business Lecturer with expertise in teaching, curriculum development, and student engagement. Skilled in marketing and promotional strategies to enhance institutional visibility and attract prospective students, while committed to delivering high-quality education.

WCT Group Berhad, Kelana Jaya, Selangor (Admin Assistant)

2023-2024

Assisted the Admin Officer in managing procurement processes, monitoring inventory and assets, and maintaining accurate records. Researched vendors, tracked deliveries, and supported cost-efficient purchasing to ensure smooth operations.

RHB BANK, Mergong Branch, Alor Setar, Kedah (Personal Banker)

2021-2023

Handled the preparation, review, and arrangement of loan documents with high accuracy, ensuring compliance with bank standards. Efficiently input and updated loan data in the system, supporting smooth disbursement processes and timely deliverables. Provided effective customer service by attending to client requests and resolving issues promptly, which improved customer satisfaction and strengthened client relationships.

Education

Universiti Kuala Lumpur (UniKL)

PhD (Management)

2024-present

Universiti Utara Malaysia (UUM)

Master of Science Management

2022-2023

Universiti Malaysia Perlis (UniMAP)

Bachelor of Business (International Business)

2016 - 2019